



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

PHILIP L. BROWNING
Director

May 15, 2012

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Don Knabe
Supervisor Michael D. Antonovich

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From: Philip L. Browning, Director 

**NOTICE OF INTENT TO NEGOTIATE A SOLE SOURCE CONTRACT WITH
ADVANCEMENT THROUGH OPPORTUNITY AND KNOWLEDGE, INC., DBA CHILDREN
YOUTH AND FAMILY COLLABORATIVE (CYFC)**

This is to inform your Board that the Department of Children and Family Services (DCFS) intends to commence negotiations for a sole source contract with Advancement through Opportunity and Knowledge, Inc., dba Children Youth and Family Collaborative (CYFC), within two weeks from the date of this memo, in accordance with Board Policy Number 5.100. The prospective contractor will provide services to address the academic needs of foster and Probation youth in local school districts to ensure they succeed and thrive in their educational setting by providing them with school-based, intensive tutoring and academic remediation services. While other agencies provide similar services, a competitive solicitation will delay the needed expansion of the proposed services.

The prospective contractor proposes to provide its CYFC Academic Support and Intervention Model ©, an innovative student-centered, multi-pronged approach, supported by the collective efforts of other agencies, including: school districts, direct service providers and foster and Probation youth programming experts. Key components of the program are: 1) tutoring during and after school hours; and 2) an intensive academic assessment for each student. Services and student progress are evaluated and monitored by a multidisciplinary team that meets bi-weekly to coordinate educational services for students.

The proposed services represent a Supervisorial District-wide expansion of the First District Education Pilot Program (EPP) that provided services to the Montebello, Pomona and La Puente Unified School Districts. A contract with CYFC would avoid delays due to the learning curve of a new service provider which could preclude the use of time-limited Title IV-E Waiver funds for the proposed project. The projected number of foster and Probation youth expected to be served is 400. The contractor will be paid per youth served at an hourly rate.

"To Enrich Lives Through Effective and Caring Service"

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The above stated reasons comply with the sole source justification category: It is in the best interest of the County, e.g., administrative cost savings, excessive learning curve for a new service provider, etc., as stipulated in the County's Sole Source Contracting Policy Number 5.100 in the County of Los Angeles, County Code.

The contract term is for one-year, plus a one-year option to extend, provided that funding is available. The estimated annual cost of the proposed contract is \$1,617,000 using Title IV-E Waiver funds.

On February 8, 2012, the California Department of Social Services (CDSS) approved DCFS' request to procure by negotiation the proposed services for a two year contract period based on MPP 23-621.15.152. DCFS is advised by CDSS to ensure that prices negotiated for the proposed services are reasonable and necessary, and properly documented in County procurement records.

If you have any questions or need additional information, you may call me at (213) 351-5600, or your staff may contact Aldo Marin, Board Liaison, at (213) 351-5530.

PLB:CMM
KAF:FC:mr

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors